

TUNSTALL PARISH COUNCIL

Mrs Judi Hallett (Clerk to the Parish Council)
Manor Farm, Hollesley, Woodbridge, Suffolk IP12 3NB

NOTICE OF ANNUAL PARISH COUNCIL MEETING

Wednesday 11th May 2016
at 7.00pm in Tunstall Community Hall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To elect the Chairman of the Council for 2016/17 and signing of the 'Declaration of Acceptance of Office'
2. To receive Apologies for absence
3. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
4. Public Participation - To receive:
 - a. Reports or comment from any member of the public
5. To elect the Vice- Chairman of the Council for 2016/17 and signing of the 'Declaration of Acceptance of Office'
6. To appoint persons to the following offices:
 - a. Tree Warden
 - b. Footpaths Warden
 - c. SALC Representative
7. To agree Minutes of meeting dated 9th March 2016
8. Planning:
 - a. To discuss and agree response to the following Applications received:
 - i. DC/16/1666/FUL - Installation of dormer window to first floor bedroom and alteration to ground floor window - Church Farm Orford Road
 - ii. Any other applications forthcoming
 - b. To discuss the Site Allocations and Area Specific Policies proposed submission document from SCDC

9. Finance Matters:

- a. To agree Accounts for 2015/2016 and to acknowledge Internal Audit Report
- b. To complete Annual Return for External Audit and Annual Governance Statement
- c. To review accounts for April 2016
- d. To authorise the following Invoices for Payment:
 - i. J Hallett (Clerk) – Office + mileage expenses £106.93
 - ii. Tunstall Bowls Club (2016/17 Grant) £300.00
 - iii. AON UK Ltd (Insurance) £602.59
 - iv. Trevor Brown (Internal Audit) £100.00
 - v. Any invoices coming forth...
- e. To note Payments made since last meeting:
 - i. LCPAS (Training) £120.00
 - ii. K Ross (Common Work) £180.00
- f. To note Payments received since last meeting:
 - i. None
- g. To note Bank Balances as at 30th April 2016:
 - i. Barclays Bank (Current Account) *tbc at the meeting*
 - ii. IBS (Tunstall Parish Council) £10,681.52
 - iii. IBS (Tunstall Common Fund) £25,795.28

10. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:

- a. To receive update on the Speedwatch monitoring by local residents from Cllr. Hazelton
- b. To receive an update on the purchase of Speed Indicator Device
- c. To receive update on the new Notice Boards
- d. To receive an update from Cllr. Hill with reference to Broadband facilities in Tunstall

11. Clerk:

- a. To receive update on Pension provision for the Clerk from Cllr. Hazleton
- b. To consider grant to Clerk for purchase of new Laptop

12. Community Centre/Recreation Ground:

- a. Report from Cllr. Saunders with regard to work to improve the Community Centre
- b. To receive an update from the Clerk with reference to the Community Centre Trust Deed
- c. To receive report on the Tunstall Play Area

13. To acknowledge correspondence received by the Clerk and respond as appropriate

- a. *None at the time of producing the Agenda*
- b. Any correspondence coming forth

14. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett

Clerk to Tunstall Parish Council, 5th May 2016