

TUNSTALL PARISH COUNCIL

Mrs Judi Hallett (Clerk to the Parish Council)
Manor Farm, Hollesley, Woodbridge, Suffolk IP12 3NB

NOTICE OF PARISH COUNCIL MEETING

Wednesday 13th January 2016
at 7.00pm in Tunstall Community Hall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. To co-opt two new Councillors: Mrs Lucy Silovsky and Mrs Tiffany Pollock and the signing of the Declaration of Acceptance of Office Form
4. Public Participation - To receive:
 - a. Reports or comment from SCC/SCDC Councillors
 - b. Reports or comment from any member of the public
5. To agree Minutes of meeting dated 11th November 2015
6. Planning:
 - a. To discuss and agree response to the following Applications received:
 - i. DC/15/4971/TCA - fell a small clump of multi stem Ash on Land North Of Snape Maltings Concert Hall
 - ii. Any other applications forthcoming
7. To consider purchasing a notice board for Tunstall Common to replace the existing one
8. To consider establishing a Grants Awards Policy for Tunstall Parish Council (draft sent 20th Nov 2015)
9. Finance Matters:
 - a. To review accounts for November and December 2015
 - b. To discuss the draft Budget for 2016/2017 (sent to Councillors on 6th Nov) and to agree the Precept amount for 2016/17
 - c. To discuss the new Audit Regime set up by NALC
 - d. To review Internal Audit Procedures
 - e. To consider a grant request from Disability Advice Service (in accordance to resolution in 8.)

f. To authorise the following Invoices for Payment:	
i. J Hallett (Clerk) – Office + mileage expenses	£74.14
ii. HMRC	£63.40
iii. J Hill (Travel expenses to Policing Evening)	£19.35
iv. Smiths of Derby (Church Clock Maintenance)	£231.60
v. Ipswich Borough Council (See-Saw) – <i>From IBS Account</i>	£3,496.80
vi. Any invoices coming forth...	
g. To note Payments made since last meeting:	
i. J Hallett (O/Time)	£79.20
ii. H Bunbury (Legal Expenses for Catchment Pit)	£900.00
iii. S C Norse (Mole Treatment on Recreation Ground)	£90.00
iv. S C Norse (Grass Cutting and Bench Plinth)	£650.40
h. To note Payments received since last meeting:	
i. IBS Interest (Common Acc)	£14.67
ii. IBS Interest (Savings Acc)	£144.33
iii. Transparency Grant	£330.96
i. To note Bank Balances as at 31 st December 2015:	
i. Barclays Bank (Current Account)	£6,077.15
ii. IBS (Tunstall Parish Council)	£14,033.99
iii. IBS (Tunstall Common Fund)	£19,149.94

10. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:
- a. Speeding – To receive update on the Speedwatch monitoring by local residents and purchase of Speed Indicator Device
 - b. Play Park – To receive update on the Play Park
 - c. To receive update on new signs for Tunstall Common
 - d. To discuss suggestion from a resident that the Parish Council should sponsor a Christmas Tree for the village
 - e. To acknowledge report on Suffolk Local Policing Information Evening from Cllr Hill

11. Flooding:
- a. To discuss current Flood Water Drainage issues
 - b. To discuss response to the AOEP Draft Estuary Consultation

12. Community Centre:
- a. Report from Cllr. Saunders with regard to work to improve the Community Centre
 - b. To receive an update from the Clerk with reference to the Community Centre Trust Deed

13. To acknowledge correspondence received by the Clerk and respond as appropriate
- a. Thank you letters received from Home Start, CAB and Headway Suffolk
 - b. Any correspondence coming forth

14. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett

Clerk to Tunstall Parish Council, 7th January 2016