

TUNSTALL PARISH COUNCIL

Mrs Judi Hallett (Clerk to the Parish Council)
Manor Farm, Hollesley, Woodbridge, Suffolk IP12 3NB

NOTICE OF TUNSTALL PARISH COUNCIL MEETING

Wednesday 14th October 2020
at 7.00pm via Zoom Video Conference

PLEASE SEE BELOW FOR MEETING ATTENDANCE DETAILS

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. To co-opt a new Councillor and the signing of the 'Declaration of Acceptance of Office' form
4. Public Participation (**15 Minutes Maximum**) - To receive:
 - a. Reports or comment from District and/or County Councillors
 - b. Reports or comment from any member of the public
5. To agree Minutes of meeting dated 9th September 2020
6. Multi-Use Games Area – to receive an update on the project and discuss the following suggestions put forward by the MUGA Steering Group (see mails of 5th Oct and 8th Oct):
 - a. Register of users and booking system for at least the next six months. Although there is a caveat that the booking system can be changed in the future, as this is not set in stone.
 - b. MUGA to be locked with a combination padlock and can only be opened by users who have booked the court and received the code.
 - c. Equipment storage cabinet/box to be kept outside of the MUGA, this will be locked with a combination padlock (with a different code to the MUGA padlock)
 - d. Notice board to be purchased for the MUGA.
 - e. Access is available to all to be able to view bookings (not to include personal information)
 - f. Purchase of a new laptop and Microsoft Business 365 for the MUGA and replacement of Judi's laptop.
 - g. Risk Assessment, MUGA Terms and Conditions for Use, Tunstall MUGA Aims and Goals and Tunstall MUGA Covid-19 Secure Guidance are adopted.
 - h. Any further management decisions required to move the project forward.

7. Planning:
- a. To discuss and agree response to the following Applications received:
 - i. None at the time of printing the Agenda
 - ii. *Any other applications forthcoming*
8. To receive notice of retirement of the Clerk with effect from 31st May 2021 and to set timetable for recruitment of new Clerk.
9. Highways
- a. To discuss the proposal from SCC to place a 7.5T Weight Restriction on Ivy Lodge Road, Campsea Ashe
 - b. To discuss second incident on corner of Woodbridge Road and Orford Road
 - c. To discuss if TPC wish to request any lanes in the village are designated as 'Quiet Lanes'
10. Recreation Ground/Community Centre:
- a. To discuss the lease and Trust Deed for the Tunstall Community Hall
 - b. To consider and agree the position of the field football goals
11. Tunstall Common - To discuss cross charging for Administration costs for work carried out linked to Tunstall Common
12. Finance Matters:
- a. To review accounts for September 2020
 - b. To authorise the following Invoices for Payment:

i. SALC (Planning Webinar and Payroll Service)	£52.80
ii. Post Office Ltd (For IBC – Zip Wire Button)	£159.60
iii. Smith of Derby Ltd (Church Clock Maintenance)	£229.20
iv. ETC Sports Surfaces Ltd (3 rd Payment for MUGA)	£9,790.38
v. Tunstall Community Hall (Room and Office Hire 2020/21)	£660.00
vi. SC Norse (Grass Cutting)	£171.49
vii. <i>Any other invoice presenting</i>	
 - c. To note Payments made since last meeting:
 - i. TBC
 - d. To note Payments received since last meeting:

i. S106 Grant from ESC	£9,961.82
ii. Sport England (MGA Grant)	£19,093.00
iii. Wayleave (for Common Posts)	£18.85
iv. VAT Refund	£6,857.76
v. Precept	£5,000.00
 - e. To note Bank Balances as at 30th September 2020:

i. Barclays Bank (Current Account)	£22,844.60
ii. IBS (Tunstall Parish Council)	£1,455.13
iii. IBS (Tunstall Common Fund)	£50,229.89
13. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett

Clerk to Tunstall Parish Council, 11th October 2020

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Zoom Video Conference Details

Link: <https://us02web.zoom.us/j/87281909089?pwd=K3kvQkU0ck00Ri9lZmt0N2ZVRkhZQT09>
Meeting ID: 872 8190 9089
Passcode: 366831
Audio Number: 0203 051 2874