

# TUNSTALL PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

---

## NOTICE OF TUNSTALL PARISH COUNCIL MEETING

Wednesday 30<sup>th</sup> July 2025

at 6pm in Tunstall Community Hall, Ashe Road, Tunstall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. To receive any Declarations of Gifts or Hospitality received over the value of £50.00
4. Public Participation (**15 Minutes Maximum**) - To receive:
  - a. Reports or comment from any member of the public
  - b. Reports from County and District Councillors
5. To agree Minutes of meeting dated 10<sup>th</sup> June 2025
6. To receive an update for the development of the Community Emergency plan
7. To appoint a SALC Representative
8. Tunstall Common/Forest
  - a. To receive an update from Cllr. Ross for Tunstall Common/Forest
9. Highways and Flooding
  - a. To receive an update for ongoing flooding issues, including Section 19 report
  - b. To discuss raising water inlets/bund on the bowls green ditch and adjacent field ditch to slow water flow.
10. Planning:
  - a. To confirm response to the following Applications received:
    - DC/25/1826/LBC – Listed Building Consent – Minor alterations to existing house internally including internal kitchen extension. Conversion of cart lodge to guest annexe. Conversion of garden store to home offices. Erection of gardeners store. Re landscaped courtyard. Site address: Tunstall Hall. Snape Road, Tunstall, Woodbridge, Suffolk, IP12 2JL.
    - DC/25/1825/FUL - Minor alterations to existing house internally including internal kitchen extension. Conversion of cart lodge to guest annexe. Conversion of garden store to home offices.

Erection of gardeners store. Re landscaped courtyard. Site address: Tunstall Hall. Snape Road, Tunstall, Woodbridge, Suffolk, IP12 2JL.

b. To discuss and agree response to the following Application received:

- DC/25/2818/VOC – Proposal: Variation of Conditions No. 2 of DC/24/4445/FUL – Various works including, new lift tower (including sprinkler tank relocation), general access improvements including access ramp and provision of a lift to all floors internal reconfiguration and refurbishment and remodelled top floor activity space – revised plans in relation to tank details. Site address: Britten Pears School For Advanced Musical Studies, Snape Maltings Concert Hall, Snape Bridge, Tunstall, Saxmundham Suffolk

c. Any other applications forthcoming or planning matters:

11. To discuss shared village events.

12. To review and discuss Action Log.

13. To receive an update for the neighbourhood plan

14. Recreation Ground/Community Hall:

- a. To receive update of the Community Hall Charity/Committee.

15. To receive an update for East Suffolk Planning Alliance

16. Finance Matters:

- a. To receive Accounts as of 30<sup>th</sup> June 2025

- b. To authorise the following Invoices for Payment:

i. T Pollock (salary)	£395.64
ii. K Ross (Common account)	£81.24

- c. To note Payments made since last meeting:

i. Information Commissioner's Office	£47.00
ii. A Spencer (VE day band reimbursement)	£465.00
iii. T Pollock (salary)	£395.64
iv. T Pollock (expenses)	£329.25
v. Insurance	£921.02
vi. T Brown (auditor)	£250.00
vii. Tunstall Community Hall (Office rental)	£300.00
viii. L Cresswell (expenses)	£9.99

- d. To note Payments received since last meeting:

i. *None.*

- e. To note Bank Balances as of 30<sup>th</sup> June 2025:

i. Barclays Bank (Current Account)	£3,209.25
ii. Suffolk BS (Tunstall Parish Council)	£1,904.12
iii. Suffolk BS (Tunstall Common Fund)	£88,891.19

17. Meetings – To receive agenda items for next meeting and agree date of Meetings.

*Tiffany Pollock*

Clerk to Tunstall Parish Council, 24<sup>th</sup> July 2025