

TUNSTALL PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

NOTICE OF TUNSTALL PARISH COUNCIL MEETING

Wednesday 17th June 2026

at 6pm in Tunstall Community Hall, Ashe Road, Tunstall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. To receive any Declarations of Gifts or Hospitality received over the value of £50.00
4. Public Participation (**15 Minutes Maximum**) - To receive:
 - a. Reports or comment from any member of the public
 - b. Reports from County or District Councillors
5. To discuss and consider joining the Neighbourhood Watch Scheme
6. To elect a Vice-Chair of the Parish Council and signing of the Declaration of Acceptance of Office
7. To appoint persons to the following offices:
 - a) Flooding
8. To agree Minutes of meeting dated 6th May 2026
9. To discuss and agree response for Section 19
10. Highways
 - a. To receive an update for ongoing flooding issues
 - b. To receive an update for highways issues
 - c. To receive an update for Speedwatch
11. Finance Matters:
 - a. To accept and sign accounts to 31st March 2026

- b. To accept and sign Internal Auditor's Report for 2025/26 and Page 3 of Form 3 'Annual Internal Audit Report 2025/26' of the Annual Governance and Accountability Return (AGAR) 2025/26
- c. To agree and complete Section 1 'Annual Governance Statement 2025/26' of the AGAR 2025/26
- d. To agree and complete Section 2 'Accounting Statements 2025/26' of the AGAR 2025/26
- e. To discuss and consider budget 2026/27
- f. To consider fundraising to assist with Parish Council funds
- g. To authorise the following invoices for payment:
 - i. LGS Pension (May) £109.48
 - ii. T Pollock (expenses) £260.76
 - iii. Suffolk Digital (September/October bulletins) £180.00
- h. To note payments made since last meeting:
 - i. T Pollock (Clerks salary April) £608.55
 - ii. SALC (6 months payroll) £57.60
 - iii. D Broomfield (expenses for questionnaires) £309.73
 - iv. Lloyds Bank (service charges) £16.25
- i. To note payments received since last meeting:
 - i. East Suffolk Council (Grant from Cllr. Wilson for the bulletin) £240.00
- j. To note bank balances as of 28th May 2026
 - Lloyds Bank (current account) £6,205.24
 - Suffolk Building Society (Tunstall Parish Council) £2,090.24
 - Suffolk Building Society (Tunstall Common) £99,553.00

12. Tunstall Common/Forest

- a. To receive an update from Cllr. Ross for Tunstall Common/Forest
- b. To receive an update and discuss using building society interest from the Common fund.
- c. To receive an update for Pit Cottage

13. To discuss and consider suggestions for making Tunstall prettier

14. To discuss insurance cover

15. To discuss and consider recommendations by NHS England for defibrillator cabinet

16. Planning:

- a. To discuss and agree response to the following Applications received:
 - DC/26/1078/FUL – Proposal: Change of use from existing store into holiday let accommodation. Site address: Bracken Farm, Bracken Farm Lane, Tunstall, Suffolk
- b. Any other applications forthcoming or planning matters:
 - To acknowledge receipt of planning notice for Bracken Farm, Tunstall Common
 - To confirm response for application: DC/26/1676/LBC – Listed Building Consent – Create new internal opening between existing kitchen/day room. Site address Dunningworth House, Dock Farm Road, Tunstall, Woodbridge, Suffolk, IP12 2EQ.

TUNSTALL PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

17. To review and discuss Action Log.

18. Recreation Ground/Community Hall:

- a. To receive update of the Community Hall Charity/Committee.

19. To receive an update for East Suffolk Planning Alliance

20. Documentation – to review and accept where appropriate:

- Risk Assessment – Financial
- Risk Assessment – Non-Financial
- Risk Assessment – Catchment Pit
- Community emergency plan
- Asset and Responsibilities Register

21. Meetings – To receive agenda items for next meeting and agree date of Meetings.

Tiffany Pollock

Clerk to Tunstall Parish Council, 9th June 2026